

Board of Selectmen
Minutes December 20, 2011

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman
Jeffrey Bryan
Jane Byrne
David Menter
Michael Hubbard

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Overtime was 2.5 hours for the fire department and 15.5 for the police department this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck was in to have the following permits signed:

- NEI, 50 Pine Road, renovate accounting office, signed by Board
- Quikrete, 44 Pine Road, power source for trucks, signed by Board
- Sig Sauer, 233 Exeter Road, sign, signed by Board
- RJ Moreau, 1 Autumn Lane (lot x), new house, signed by Board
- RJ Moreau, 1 Balsam Way (lot u), new house, signed by Board

Pine Road Update:

Bryan attended the Exeter Selectmen's meeting Monday night. Exeter had not reviewed the safety study as the copies were distributed to the Board at the meeting. Exeter BOS would like to schedule a presentation with Steve Purnaw at their meeting on 1/3/12. Hubbard said Purnaw's contract entails one presentation and that is slated for the planning board meeting 1/5/12. Bryan suggested the town paying for the second presentation. Byrne agreed, but Hubbard commented that he did not know what would be accomplished by doing so based on his impression after Friday's meeting. Bryan said the safety study does show a safety issue on the Rte. 27 side but Brentwood has a greater safety issue on the 111A side. Brentwood also has 2 intersections impacted, Pine with 111A and 111A with Rte. 125. Byrne said they are all reasonable people and hope that they can work together to resolve this.

Attorney Crandelmire, representing Brentwood Distribution, was present to introduce himself to the Board. Crandelmire would like to work with the town but feels there is a limit to diplomacy at this point as a resolution needs to be reached by spring. Artimovich stated the Board's position is in concern to the safety of the residents and not to focus solely on the businesses. The Board is unanimously looking to remedy the situation concerning the safety of the residents. Crandelmire said he understood, but the results are still the same. Byrne asked if Brentwood Distribution was going to file for an exemption. Crandelmire said he would not advise his client to do so at this point.

Several residents were present to voice their concerns regarding the safety of the citizens. Safety of the children getting on and off the buses was discussed especially as the snow approaches and the roads

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narrow from snow embankments. Concerns were also raised on the limited recreational activities (walking, biking, and riding horses) on NH111A due to the heavy truck traffic and the speeds of the trucks. Chief Robinson was asked to increase enforcement of the speed limit on NH111A. Marco from Brentwood Distribution said he would ask his dispatch to pass the word along to the other businesses.

Bryan made a motion, 2nd by Hubbard to move the minutes of 12/13/11 as written. All were in favor.

Bryan made a motion, 2nd by Hubbard to approve the public minutes of 12/16/11. Bryan, Hubbard, Artimovich, and Menter were in favor. Byrne abstained as she was not present.

Artimovich made a motion, 2nd by Menter to approve the nonpublic minutes of 12/16/11. Bryan, Hubbard, Artimovich, and Menter were in favor. Byrne abstained as she was not present.

Notes:

Artimovich made a motion, 2nd by Bryan to approve a town credit card for Keith Sharpe, maintenance, with a limit of \$250. All were in favor.

Bryan made a motion, 2nd by Menter to adopt the Police Special Details Billing Policy as a town policy. All were in favor.

Bryan made a motion, 2nd by Menter to adopt the policy on fees for photocopies. All were in favor.

The new server for the PD was purchased and cost about \$200 more than expected but was purchased within the quotation expiration period. Hubbard said the bill should be disputed as Mainstay should uphold the quoted price.

There was no mold found in the PD. The Board asked Keith to prime the stains with Kilz and sheetrock the area.

LOSAP is an incentive to bring call firefighters in on a regular basis. LOSAP was budgeted for \$6000 in 2012; at last week's meeting Chief Lemoine requested \$10000 for 2012. The Board agreed to leave the budget as is.

Bryan made a motion, 2nd by Hubbard to increase the mileage reimbursement rate to \$0.555 per mile based on the IRS standard rate effective 1/1/12. All were in favor.

Based on changes in the NHDOT bridge aid program, Hoyle Tanner would recommend waiting to go out to bid until December 2012, contingent on the appropriation of funds at town meeting in March 2013. Begin construction after town meeting 2013 and complete the project within one season. The costs for the final design phase are \$42000 and \$7000 for the bid phase. Construction costs are estimated at \$1.2 million. Bryan will go back and gather the original quotes. Duane said originally the town had a

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shovel ready bridge at \$1.2 million and the only additional expense was the cost of the easements. Artimovich asked Clement to go back through the bids and invoices and create a timeline of events.

Artimovich made a motion, 2nd by Byrne to adopt the amended hiring policy effective immediately. All were in favor. Clement will distribute the policy to department heads and update the employee handbook.

The Board discussed the policy on nepotism. The policy applies to all employees and no employee may be directly or indirectly supervised by a relative. All current employees are exempt in their existing positions. Artimovich made a motion, 2nd by Bryan to adopt the nepotism policy. All were in favor. The policy will be placed on page 14 of the employee handbook below the current recruitment policy.

Chief Robinson asked if the Board had made a decision on the new cruiser. Artimovich said they would discuss this after the holiday.

Bryan made a motion, 2nd by Menter to sign an intent to cut for 125 Crawley Falls Road. All were in favor.

A motion was made by Bryan and seconded by Menter to go into nonpublic session per RSA 91-A:3, II(d) to discuss legal matters. Bryan, Menter, Artimovich, Byrne, and Hubbard were in favor.

After a brief discussion Bryan made a motion, seconded by Hubbard, to come out of nonpublic session and seal the minutes. Bryan, Menter, Artimovich, Byrne, and Hubbard were in favor.

Motion to adjourn at 7:40pm made by Menter, 2nd by Bryan; all were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

Date: December 20, 2011

Citizens General Fund:

Previous Balance:	6,388.76		
Deposits:	746,284.57		
Payroll:	15,939.00	DD: 7526.95	CK: 8412.05
FICA:	3,811.34		
A/P: Regular	194,768.40	A/P Detail	Swasey: \$175,000
Non-A/P			
to Impact Fees	12,212.86		
From MMA			
TO MMA	518,989.14		
Account Balance:	6,952.59		
Interest Earned YTD:	113.41		

CD's: Unrestricted
Balance: -
Unrestricted

MMA: Balance: 1,952,447.01 Includes \$283,849 Bond proceeds
Total Invested
Funds: 1,952,447.01
Interest Earned YTD: 1,693.23